

AGENDA
Louisiana State Board of Architectural Examiners
Baton Rouge, Louisiana
December 03, 2015
10:00 AM

1. Meeting called to order by the President.
2. Approval of minutes from the meeting held September 18, 2015.
3. IDP – Report/Jenny Chandela, State Architectural Licensing Advisor. (Unable to attend out of the country).
4. Executive Director’s primary office functions:
 - A. Preparation for individual license renewals and process started.
 - B. Winter 2015 Newsletter preparation.
 - C. Advertised expired terms (December 31, 2015) of Brinson/Bacque/letter to Governor dated December 01, 2015.
 - D. Working on several reports of individuals using architect to describe themselves or their services.
 - E. Working with EMCO to install new computers/server/purchased off state contract as in the past. Coordinating with Vincent Miranda (administrator of website and database).
 - F. **10:30 - 11:00**
 1. Demo on imaging all paper files by Allen Gilbert (Imagetek).
 2. Quote on cost.
 3. Quote from John Strickland, Laserfiche (document transporting and scanning).
 - G. Attendance:
 1. October 1, 2015 – Interviews for Part-time Investigator/Spaht, Bacque, Brinson, Blitch and McKinney.
 2. October 8, 2015 – Joey Cashio/Dell.
 3. October 20, 2015 – AIA/LA (Lynn, Adam, Paul) Legislation.
 4. October 21, 2015 – Allen Gilbert/Imagetek.
 5. October 27, 2015 – EMCO/Dell coordinating purchase of new computers.
 6. November 11, 2015 – Telephone conference/SC Board of Directors.
 7. November 16, 2015 – Fire Marshal Office/Dan Mobley.
 8. November 17, 2015 – NCARB Virtual Meeting/IDP committee.

9. December 01, 2015 – Jenny Chandela, Lynn Robertson IDP forum/Board Member Educator meeting (to be held February 13, 2016).

5. Legal - Paul Spaht

- A. 11:00 Appearance of Butch Browning and Joe Delaune, State Fire Marshal.
- B. Merritt McDonald suit/Agriculture Engineer/updates.
- C. Possible Legislation/attendance of Lynn Robertson.
 - 1. Firm Fees.
 - 2. Education Fund.
 - 3. Proposed Rule amendment (Rule 1323).
 - 4. Initial Rule amendment on registration of firms. Chapter 17 (NOI dated 07/01/2014).
 - 5. Memo from Porche to Simmons dated December 03, 2015/Financial Impact of proposed firm rule on Board's revenues.
- D. Part-time Investigator/Dentistry Board problems.
- E. Minutes from Fire Marshal Rountable (04/28/2015).
- F. Waiver/Five Star Architectural, LLC.
 - 1. Request dated 10/29/2015.
 - 2. Related emails.
- G. Email from John Works, In house counsel/dated October 1, 2015 (LS3P Associates, LTD).

6. FYI – NCARB Informational/Blitch.

- 1. Hillegas email/dated October 8, 2015 (request for comments) re: Proposed Modification to the NCARB Education Standard.

7. Review of November, 2015 budget report (statement not received/possible handout).

8. 2016 CRC - Blitch, Bacque and Tumlin (2017 - Tumlin, Leblanc,?).

9. Board Meeting dates for 2016.

March 5
June 10
September 23
December 9

2016 IDP Forum combined with Board Member/Educator Meeting	New Orleans/Tulane	February 12-13
2016 Regional Summit	Savannah, GA	March 10-13
2016 NCARB Annual	Seattle, WA	June 16-19